

**United Commercial Bank Limited**

Corporate Head Office:
CWS(A)-1, Road No. 34
Gulshan Avenue, Dhaka-1212

NOTICE OF THE 35TH ANNUAL GENERAL MEETING

Notice is hereby given that the 35th Annual General Meeting (AGM) of United Commercial Bank Ltd. will be held on April 30, 2018 (Monday) at 10.00 A.M at Banquet Hall, Kurmitola Golf Club (KGC), Dhaka Cantonment, Dhaka to transact the following businesses:

1. To receive and adopt the Directors' and Auditors' Reports and the Audited Financial Statements of the Bank for the year ended December 31, 2017.
2. To declare 10% Cash Dividend for the year ended December 31, 2017 as recommended by the Board of Directors.
3. To Elect Directors.
4. To Appoint Auditors & to fix their remuneration.

By order of the Board

(ATM Tahmiduzzaman, FCS)
Company Secretary

Dated: April 12, 2018

Notes:

- (i) The 'Record Date' in lieu of Book Closure has been fixed on April 11, 2018 (Wednesday).
- (ii) The Shareholders whose names appeared in the Register of Members of the Company or in the Central Depository Bangladesh Ltd. (CDBL) on the Record Date i.e. April 11, 2018 (Wednesday) will be eligible to attend the AGM and entitled to dividend as mentioned above.
- (iii) A member eligible to attend the AGM may appoint a proxy to attend and vote on his/her behalf. The instrument appointing proxy duly signed by the member and stamped (TK. 20.00) must be submitted to the Registered Office of the Company at least 72 hours before the AGM.
- (iv) Members/ Proxies are requested to record their entry in the AGM well in time on April 30, 2018 (Monday). The registration counters will be opened at 8.30 A.M. on the AGM date.
- (v) Annual Report, Attendance Slip and Proxy Form along with the Notice are being sent to all the Members by Post/Courier Service. The Members may also collect the Annual Report and Proxy Form from the Registered Office of the Company and may download proxy form from the Bank's website i. e. www.ucb.com.bd.
- (vi) The concerned Brokerage Houses/Merchant Banks are requested to provide us a statement with the details (Shareholders' names, BO ID numbers, client-wise shareholding positions, gross dividend receivable, applicable tax rate and net dividend receivable) of their margin loan holders who hold UCB shares, as on the 'Record Date' along with the name of the contact person in this connection, to the company's share office on or before 19.04.2018. The Brokerage Houses/ Merchant Banks are also requested to provide us with their Bank name & Account number, routing number etc.
- (vii) In compliance with the Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated 24 October 2013, No Gift/Gift Coupon/Food Box shall be distributed at the ensuing 35th AGM.