



United Commercial Bank Limited

Corporate Head Office, CWS(A)-1
Road#34, Gulshan Avenue, Dhaka-1212
Phone:+880-2-55668070
Email:bsd@ucb.com.bd
Website: www.ucb.com.bd

NOTICE OF THE 38TH ANNUAL GENERAL MEETING (VIRTUAL PLATFORM)

Notice is hereby given to all respected Members of United Commercial Bank Limited that the 38th Annual General Meeting (AGM) of the Bank will be held on **August 05, 2021 (Thursday) at 3.00 P.M.** through **Virtual Platform** to transact the following businesses in accordance with the BSEC's Order No.SEC/SRMIC/94-231/91 dated March 31, 2021.

AGENDA OF 38TH ANNUAL GENERAL MEETING

ORDINARY BUSINESS:

- To receive, consider and adopt the Financial Statements, Directors' Report and Auditors' Report of the Bank for the year ended 31 December 2020.
- To declare 5% Stock and 5% Cash Dividend for the year ended 31 December 2020 as recommended by the Board of Directors.
- To elect/re-elect Directors of the Bank.
- To appoint/reappoint Auditors for the Bank for the term until next AGM & fix their remuneration for the year of 2021.
- To appoint Professionals to provide Certificate on Compliance as per Corporate Governance Code-2018 for the year of 2021.

SPECIAL BUSINESS:

To adopt the change of registered name of the Bank to '**United Commercial Bank PLC**' from '**United Commercial Bank Limited**' in accordance with the Companies Act 1994 amendment 2020 and to amend in the relevant clauses of the Memorandum and Articles of Associations of the Bank by adopting the following special resolution:

"Resolved that the proposal of changing of registered name of the Bank to '**United Commercial Bank PLC**' from '**United Commercial Bank Limited**' in accordance with the Companies Act 1994 amendment 2020 and amendment in the relevant clauses of the Memorandum and Articles of Associations of the Bank be and is hereby approved subject to approval of regulatory authorities."

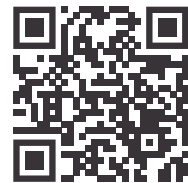
By order of the Board of Directors

ATM Tahmiduzzaman, FCS
Company Secretary

Dated: 14 July, 2021

Notes:

- The 'Record Date' in lieu of Book Closure was 30 June 2021 (Wednesday).
- Members whose names appeared in the Register of Members of the Bank or in the Central Depository Bangladesh Limited (CDBL) on the Record Date i.e. 30 June 2021 will be eligible to attend the meeting and qualified for Stock and Cash Dividend for the year 2020.
- A member, eligible to attend the AGM, may appoint a Proxy to attend and vote on his/her behalf. The instrument appointing Proxy to be duly signed and affixed by the members with a revenue stamp of Tk.20 must be submitted to the registered office of the Bank at least 72 hours before AGM. Members may download Proxy Form from the Bank's website (i.e. www.ucb.com.bd).
- Link for joining in AGM through Digital Platform is <http://ucbl.capmark.com.bd>. Members can join the Virtual Annual General Meeting using their laptop, PC, Mobile or Tab providing their respective Name, 16-Digit BO ID, and No. Shares. Full login/participation process of AGM through Digital Platform will be available in the Bank's website i.e. www.ucb.com.bd. Members can easily find the link by scanning the QR Code given.
- In Compliance with BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018:
 - Annual Report, Attendance Slip and Proxy Form along with the Notice are being sent in soft Form to the Members' registered e-mail address linked with their respective BO ID as on record date.
 - The members, who don't have e-mail address linked with their BO ID, are requested to send their respective e-mail address to bsd@ucb.com.bd to enable us to send the e-Annual Report 2020 or can download the same by scanning the QR Code given.
 - Members are requested to inform us in writing who want to collect the printed copy of the Annual Report from the Company Secretariat of the Bank.
 - The Annual Report is also available in the Bank's website linked with the websites of both Dhaka and Chittagong Stock Exchange Limited.
- Valued Members were requested to update their Bank Account Number, email address, Cell Number through their respective Depository Participants (DP) before the Record Date.
- The concerned Brokerage Houses were requested to provide us with a statement with the details (Shareholders' name, BO ID number, client-wise shareholding position) of their margin account holders (if any) who hold UCB shares, as on the 'Record Date' along with the name of the contact person in this connection, to the Company Secretariat of the Bank on or before 07.07.2021. We would further request the Brokerage houses to provide us with their Bank name & Account number, Routing number etc. within the stipulated time to enable us to disburse the sales proceeds of fractional stock dividend to their respective accounts.



To join the AGM 2021



To download Annual Report 2020