

NOTICE OF THE 39TH ANNUAL GENERAL MEETING

Notice is hereby given to the Members that the 39th Annual General Meeting (AGM) of United Commercial Bank Limited (UCB) will be held on Thursday, June 09, 2022, at 3.00 P.M. virtually by using Digital Platform in accordance with the BSEC's Order No.SEC/SRMIC/94-231/91 dated March 31, 2021, to transact the following businesses:

AGENDA

ORDINARY BUSINESS:

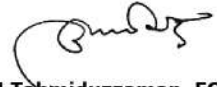
1. To receive, consider and adopt the Directors' Report, Auditors' Report, and Audited Financial Statements of the Bank for the year ended 31 December 2021.
2. To declare Dividend for the year ended 31 December 2021 as recommended by the Board of Directors.
3. To elect/re-elect Directors of the Bank.
4. To appoint Statutory Auditors for the year 2022 and fix their remuneration.
5. To appoint Corporate Governance Compliance Auditors for the year 2022 and fix their remuneration.

SPECIAL BUSINESS:

1. To approve the issuance of UCB 2nd Perpetual Bond of BDT 500.00 crores.

"Resolved that the proposal for issuance of unsecured, contingent-convertible, non-cumulative, 'UCB 2nd Perpetual Bond' of BDT 500.00 crores to be included in the Additional Tier I Capital be and is hereby approved subject to permission of the regulatory authorities."

By order of the Board of Directors,



ATM Tahmiduzzaman, FCS
 Company Secretary

Dated: May 17, 2022

NOTES

- a) The 'Record Date' in lieu of Book Closure was fixed on Monday, 25 April 2022.
- b) Members whose names appeared in the Register of Members of the Bank or in the Central Depository Bangladesh Limited (CDBL) on the Record Date i.e. 25 April 2022 will be eligible to attend the meeting and qualified for Stock Dividend for the year 2021.
- c) A member, eligible to attend the AGM, may appoint a proxy to attend and vote on his/her behalf. The instrument appointing Proxy to be duly signed and affixed by the members with a revenue stamp of Tk. 20 must be submitted to the registered office of the Bank at least 72 hours before AGM. Members may download Proxy Form from the Bank's website (i.e. www.ucb.com.bd).
- d) Link for joining AGM through Digital Platform is <https://ucbl.agm.watch>. Members can join the Virtual Annual General Meeting using their laptop, PC, Mobile, or Tab providing their respective Name, 16-Digit BO ID, and No. of Shares. Full login/participation process of AGM through Digital Platform will be available on the Bank's website i.e. www.ucb.com.bd.
- e) Members can download the Annual Report by scanning the QR Code given above herein. The link for downloading Annual Report 2021 is <https://www.ucb.com.bd/reports/shareholder-reports/annual-report/Annual-report.pdf>
- f) In Compliance with BSEC Notification No. BSEC/CMRCD/2006-158/208/Admin/81 dated 20 June 2018:
 - i. Annual Report, Attendance Slip, and Proxy Form along with the Notice are being sent in soft Form to the Members' registered e-mail address linked with their respective BO ID as on record date.
 - ii. The members, who don't have an e-mail address linked with their BO ID, are requested to send their respective e-mail address to bsd@ucb.com.bd to enable us to send the e-Annual Report 2021 or can download the same by scanning the QR Code given.
 - iii. Members who want to collect the printed copy of the Annual Report from the Company Secretariat of the Bank are requested to inform us in writing.
 - iv. The Annual Report is also available on the Bank's website linked with the websites of both Dhaka Stock Exchange Limited and Chittagong Stock Exchange Limited.
- g) The concerned Brokerage Houses were requested to provide us with a statement with the details (Shareholders' name, BO ID number client-wise shareholding position) of their margin account holders (if any) who hold UCB shares, as on the 'Record Date' along with the name of the contact person in this connection, to the Company Secretariat of the Bank on or before 09 May 2022. We would further request the Brokerage houses to provide us with their Bank name & Account number, Routing number, etc. within the stipulated time to enable us to disburse the sales proceed of a fractional stock dividend to their respective accounts.



To Join the AGM 2022



To Download Annual Report 2021